



ACES Alumni Association Board of Directors

Responsibilities and Expectations

Mission Statement

The mission of the University of Illinois College of ACES Alumni Association is to inspire meaningful engagement and advocacy amongst the ACES family to advance the College of ACES.

This commitment to the Association's alumni, friends, current students, other interested persons, and the College is expressed and accomplished in a quality, cost-effective and efficient manner is accomplished through our three priorities: alumni and fellowship engagement, student engagement, and alumni recognition through awards.

Board Members are expected to:

- Serve a minimum of two years (1 term) in the position, with the opportunity to renew for an additional two terms (6 years total).
 - **District Directors** – Assist with planning ACES in Places events in your area as needed.
 - **Vocational Directors** – Assist with keeping ACES Department Heads up to date on alumni happenings and how they, in turn, can be engaged by bringing departmental updates to the ACES Alumni Board. Serve on your respective Departmental Advisory Board.
 - **Liaison Directors** – Serve as the connection between the ACES Alumni Association and your respective liaison group (Extension, Young Alumni, or Chicago Young Alumni).
- Attend four annual ACES Alumni Board meetings held on campus. If a board member misses more than two consecutive meetings, they are subject to removal.
- Serve on a minimum of one ACES Alumni Board Committee and be an active member in committee meetings, outside of regular board meetings, to set and execute goals to support the association.
- Assist in setting direction to further the purpose of the ACES Alumni Association through the strategic planning process and committee engagement.
- Respond to all communication in a timely manner to allow board business to be completed.
- Prepare materials on time in advance of board and committee meetings.
- Plan and execute projects and programs that further the organization's purpose throughout the state and nation.
- Attend events sponsored by the ACES Alumni Association (ex. ACES Alumni Association Awards, ACES Family Academies, other events as deemed required by the ACES Alumni Association)
- Assist in identifying potential award recipients and assist in preparing nominee summaries and other supporting materials.
- As possible, keep informed about the University of Illinois and the College of Agricultural, Consumer, and Environmental Sciences.
- Personally fund travel to board meetings and other functions.
- Be proactive, positive, diligent, creative, and attentive to all matters related to the association.
- Respect the confidentiality of Board business.
- Assist with recruitment of board members.
- Assist with other duties as assigned.